



The St. Joseph Music Foundation is a 501(c)(3) corporation in the state of Missouri.

Mission Statement

- The Foundation will promote and nurture dialog and cooperation between musicians, venues, media, tourism, The City of St. Joseph and its good citizens.
- The Foundation will do this in a way that is respectful, friendly, educational, and accessible to all.
- The Foundation will make itself available to community service activities where the member's talents may provide physical or financial relief.
- The Foundation will do this to promote live music to our community and to promote the City of St. Joseph, Missouri to others around the country and the rest of the world.

The purposes of the Foundation shall be to:

- Unite musician practitioners for the purpose of maintaining a Foundation dedicated to the constant endeavor of promoting excellence in practice for the betterment of all involved.
- Represent musician practitioners in Missouri and advocate for issues related to the profession.
- Exchange knowledge, experience, and ideas for the purpose of continuing education.
- Hold meetings for the advancement of the purposes of the Foundation.
- Lawfully cooperate with other professional associations, universities, industries, technical societies, research organizations, and governmental agencies in matters affecting the purposes of the Foundation.

We are based in St. Joseph, Missouri and welcome all musicians and performing artists, sound techs, support persons and interested parties from all over the Midwest.

Membership is open and free to anyone who wants to join us. There are no dues, fees, setup charges or anything else to buy or pay for in order to become a member. Simply show up to the meetings, email us or call us.

Our goals lie in creating an open forum with the venues we deal with. In addition, we work on issues that affect all of our businesses such as the promotion of St. Joseph entertainment as a whole, creating concerts and festivals and helping support and better those that already exist.

The St. Joseph Music Foundation is about helping each other. Sharing information among members is an important part of the Foundation. To that end, the SJMF presents on-going seminars on topics of interest to its members. The SJMF website also contains a massive amount of information, documents and links.

Another very important function of the Foundation is to organize, and then present, community service projects for the benefit of those persons and families in need.

St. Joseph Music Foundation Membership

There are three levels of membership.

Common to all membership levels

1. Members must at least 18 years of age. Those under 18 are required to have parental or guardian permission. Those under 18 may not hold office.
2. All members must adhere to the Foundation's Code of Conduct.
3. Attendance to the monthly meetings is not required but members should make every effort to attend at least 3 meetings per year.
4. Any member is eligible to serve as a Committee member.
5. Proxy is not allowed.
6. Likewise, proxy vote is not allowed.

Tier 1 – Full Members

A full member is

- a.) a musician who has successfully completed a minimum of three paid jobs in the past 12 months and/or maintains certification as a musician practitioner with an approved certifying body, such as certified teacher.
- b.) a musician currently a member of any other professional performing arts organization.
- c.) a technician who has successfully completed a minimum of three paid jobs in the past 12 months and/or maintains certification as a practitioner with an approved certifying body.
- d.) a venue owner or owner representative.
- e.) a member of government interested in the goals of the SJMF.

A retired member is a musician, technician or venue owner who is retired from the practice. Retired members are considered Full Members.

– Full Member Privileges

1. No membership dues.
2. New members require recommendation from a current member.
3. New members are required to show proof of musical employment for at least 3 times in the past 12 months.
4. Members are encouraged to participate in community service activities representing the SJMF.
5. Full voting privileges.
6. Full Members may hold office.
7. Full Members may serve on Committee.
8. Absentee ballots will be available if appropriate for the election.
9. Membership includes access to the SJMF database, the SJMF website and one full comp ticket (\$ 250.00) to the St. Joseph International Guitar Festival for each member contingent on the production of the Festival.
10. Membership is perpetual until withdrawal notice is given to the Board by the member or the member is released because of Code of Conduct infringements.

Tier 2 – Supporting Member

A supporting member is a corporation, agency, organization, institution, or other group interested in supporting the purposes of the Foundation by contributing financial support.

– Supporting Member Privileges

1. No membership dues.
2. Members are asked to host SJMF meetings.
3. No voting privileges.
4. Supporting Members may not hold office.
5. Supporting Members may serve on Committee, however, only one representative for each Supporting Member will be appointed.
6. Membership includes access to the SJMF database, the SJMF website and five full comp tickets (\$ 250.00 each) to the St. Joseph International Guitar Festival for the supporting member representative contingent on the production of the Festival.
7. Membership is perpetual until withdrawal notice is given to the Board by the member or the member is released because of Code of Conduct infringements.

Tier 3 – Patron of the Arts member

A Patron member is any individual interested in fostering the purposes of the Foundation.

– Patron Privileges

1. Membership fee shall be \$ 125.00 per year. Membership dues are non-refundable.
2. No voting privileges.
3. Patron Members may not hold office.
4. Patron Members may serve on Committee.
5. Membership includes one full comp ticket (\$ 250.00) to the St. Joseph International Guitar Festival contingent on the production of the Festival.
6. Membership is perpetual until withdrawal notice is given to the Board by the member or there is a failure to pay membership dues or the member is released because of Code of Conduct infringements.

St. Joseph Music Foundation
MEMBERSHIP APPLICATION

INSTRUCTIONS

1. Fill out all sections.
2. Use the word “NONE” in sections for which you have no information.
3. Remember, the information provided here will be used to contact you for notifications of regular meetings, special meetings, newsletters, general information and elections, so, please be sure the information is accurate.
4. Email addresses and phone numbers are important for this purpose.
5. The SJMF maintains a database of the member’s names along with any additional information. The purpose of this database is to provide a means of contact between members, venues and civic organizations for filling vacancies and sharing resources. Your information will be filed and considered current, valid and binding unless and until the SJMF is notified otherwise. Your information will be included in the SJMF database for use by other members and civic groups unless otherwise specified.
6. The website name you choose should be one word or two words separated by an underscore. For example, joesmith or joe_smith.
The website password you choose should be at least 4 characters long and may be a combination of letters and numbers. Remember, case matters. For example, password, Password, pasSword, and passwoRD are all different. Keep it simple.
Above all, do NOT give your login name and password to anyone.
7. If under 18 years of age, also submit the Parental Consent Form.
8. This form must be signed by applicant.
9. Present the form to any Board member, email to dreammid@yahoo.com or USPS mail to:

St. Joseph Music Foundation
2710 Lafayette
St. Joseph, MO 64507
10. You may be asked to provide proof of identity (a copy of your driver’s license, a copy of your school ID, *etc.*).

St. Joseph Music Foundation
PARENTAL CONSENT FOR THE MEMBERSHIP OF A MINOR

I do hereby consent that _____, a minor,
First *Middle* *Last*

_____ be granted membership in the St. Joseph Music Foundation and
Date of Birth

assume the obligations imposed by such membership and until I notify the SJMF to withdraw this consent.

Signature of Parent, Legal Guardian

Print Name of Parent, Legal Guardian

STATE OF MISSOURI
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20_____,

By _____ who is personally known to me or
produced identification in the form _____ as proof of identification.
(Identification type and number)

Notary Public Signature

Print, Type, or Stamp Commissioned Name of Notary Public

INSTRUCTIONS:

1. One parent or legal guardian must sign this form.
 2. All signatures must be notarized or witnessed by a Board Member.
 3. Present this form and proof of identity satisfactory to the State of Missouri.
- This form is not required if married.

St. Joseph Music Foundation Code of Conduct

THIS CODE HAS BEEN APPROVED BY THE BOARD OF DIRECTORS.

The Code of Conduct is binding on all members. Its primary aims are to ensure that the public receives the best possible service from members, and to maintain and enhance the reputation, good name and standing of St. Joseph Music Foundation and its members.

This Code of Conduct covers a wide range of business practices and procedures. The reputation of the Foundation depends upon the personal commitment of all members. It does not cover every issue...

1. Compliance with Laws, Rules and Regulations

Obedying the law, both in letter and in spirit, is the base on which the Foundation's ethical standards are built. All members must respect and obey the laws of the cities, states and countries in which the Foundation operates, as well as other appropriate private and public regulatory agencies. Although not all members are expected to know the details of these laws, it is important to know enough to determine when to seek advice from appropriate personnel.

2. Confidentiality

All members must maintain the confidentiality of information entrusted to them by the Foundation, its members and its associates, except when disclosure is authorized by the Foundation, its legal counsel or when required by law or regulation.

Confidential information includes all non-public information that might be of use to competitors, or harmful to the Foundation, its members or its associates, if disclosed. It also includes information that suppliers and associates have entrusted to the Foundation.

Examples of confidential information includes but is not limited to, pay scales, supplier costs, unlisted phone numbers, contributor's information, and your website login name and password.

The obligation to preserve confidential information continues even after Foundation membership ends.

3. Conduct

In keeping with the Mission Statement, the Foundation requires all members to act in a professional manner at all times, meaning in a way that is respectful and friendly to all.

Complaints of misconduct may be lodged against members from any source - other members, venues, agents, *etc.*

Members agree to hold the Foundation, its officers, and other members harmless in the case physical or financial disputes.

4. Waivers of the Code of Business Conduct and Ethics

Any waiver of this Code for members, executive officers or directors may be made only by the Executive Board or a committee of the Executive Board and will be promptly disclosed as required by law or regulations.

5. Misconduct

The SJMF has a "Three Strikes and You're Out" policy.

The complaints lodged against SJMF members will not be taken lightly but, likewise, the Board will not over-react. Discussions and discovery will be held confidential among the complaining party and the named member. The Executive Board has the final vote in the members' status.

A member who has been found to behave in an unprofessional manner will be

- 1.) warned on the first offense.
- 2.) fined a sum of \$ 50.00 for the second offense.
- 3.) expelled from the Foundation on the third offense.

Any member who has been found guilty of conduct infractions has the right to appeal his case to the Board of Directors in concert with the general membership.

Breach of confidentiality is a serious offense and the "Three Strikes" policy does not apply in such cases. The Board will make the final determination in those cases. Appeal is not available in such cases.

This Code of Conduct is subject to change at any time at the Foundation's sole discretion.



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